

SIT Meeting

Date	5/28	Time	3:00	Location	Art Room
Member Attendance	See sign in sheet				
Notes:					
<ol style="list-style-type: none"> 1. Review April minutes <ul style="list-style-type: none"> -accepted by Holly, 2nd by Susan 2. Election results <ul style="list-style-type: none"> - Approved all people - Co-Chair is Barbara Heufel for 2018-2019 - Jess motion, Pam 2nd 3. Calendar for 2018-2019 calendar <ul style="list-style-type: none"> - 4 optional teacher workdays - 10 Annual Leaves (these cannot be changed) - Teachers are contracted for 215 days - Students are on hours - Hours of the days will change - 7:45 – 2:45 (student day) - 7:25 – 3:05 (teacher day) MVES and WWES - Earning of comp time over summer? 4. Master Schedule <ul style="list-style-type: none"> - Fixed with extended day - Kinder recess has been moved back by 30 minutes (may help with transition time) - Mrs. Williams changed the “look” - “HR” time: if it is changed, let admin. know - Lunch times are staggered by 5 minutes, 2 classes every 5 minutes - Be there on time, walk students all the way in to cafeteria 5. 2 hour Delay Schedule <ul style="list-style-type: none"> - Encore time - Lunch schedule, 2 person teams with additional times in the classroom 6. Duty Schedule <ul style="list-style-type: none"> - No need for extra person on morning car line- SRO will continue to be available here - Breakfast, car, K-2 bathroom, and 4-6 bathroom (duties at 7:35 and then end at bell) - Adding Morning/Afternoon duties to one schedule - Duties starting at 7:20 7. Other Needs concern <ul style="list-style-type: none"> - Summer meeting August 7th 9:00 - NC Star - Duty schedule - Update data, strategies, and initiatives <p>**Regan needs to know who will be here for enrichment/summer reading camp for medicine purposes</p> <p>Motion to adjourn Holly, 2nd Regan</p>					

